

Minutes of Sky Mountain Master Meeting  
Wednesday, November 13, 2019 9:30 a.m.

Trustees Present: Craig Kendell, Marilyn Nelson, Thomas Eckhardt, Sandy Boley, Penny James-Garcia,  
Community Manager

Glen Moore-excused

Other Attendees:

**Meeting called to order** by Craig at 9:30 a.m

**Welcome-** Craig welcomed everyone and confirmed a quorum.

**Approval of Minutes of Prior Meeting:** Marilyn moved to approve the minutes of the October meeting as presented, Thomas seconds, passed unanimously.

**Open Forum:** Nothing was presented.

**Architectural Report-**Thomas Eckhardt

- a. 661 Sky Mountain Blvd- an application was submitted and approved to re-paint house.

**Community Manager's Report-**

- a. A/R Update- All accounts are within 30 days.
- b. Unemployment Audit Findings- The state Unemployment and Workforce Services office recently audited the records of the HOA. Through the audit process they determined that according to their guidelines Troy needs to become an employee of the HOA rather than continue as an independent contractor. Our CPA was contacted to confirm whether this was appropriate. After discussion with the auditor and the HOA CPA, Troy has been added as an employee of the HOA. This will change the way our budgeting is formatted but the end result will have very little effect financially on the budget.
- c. Vendor Recognition-Each year the HOA Boards discuss vendors who have performed services for the Community and decide on a small Christmas gift recognition. The list was reviewed and approved in the same amounts as last year with an increase in the gift to our cleaning service.
- d. Pool/Spa Filters cleaned and sand replaced-our pool and spa have large sand filters that work in conjunction with our chemicals and Troy's hand cleaning to remove debris and impurities from the water of the amenities. The sand in the filters gets saturated and needs to be removed and replaced about every 3 years. Troy did this big job last weekend.
- e. Troy & Penny will put up Christmas lights next week at entrances.

**President's Report-** Nothing to report at this time.

**Secretary's Report-**Sandy Boley-Nothing to report at this time.

**Treasurer's Report-**Marilyn Nelson

- a. Financial Review

October Income	\$ 17,113 Actual	\$ 17,620 Budget
October Expense	\$ 7,662 Actual	\$ 7,644 Budget

Net Income YTD

\$ 11,869 Actual

\$ 10,846 Budget

Craig moved to accept the Treasurer's Report as presented, Thomas seconds, passed unanimously.

**Committee Updates-**

- a. Clubhouse Committee-Sandy Boley-Nothing to report at this time.
- b. Social Committee- The Social Committee will put up the clubhouse Christmas tree next week. They are also contemplating holding a Community Christmas potluck at the clubhouse.
- c. Neighborhood Watch-Glen Moore- Glen was not present.

**Homeowner's Issues-**A resident is flying a flag that is in bad repair. A note will be sent asking them to retire the flag.

**Golf Estates Report-** The Golf Estates Annual meeting will be held Wednesday, December 4th.

**Old Business-** Nothing was presented.

**New Business-**

- a. The next Golf Estates Board meeting will be held Friday, October 25th at 9:30 a.m.
- b. Future meeting dates/times- The Board will not meet in December due to the holidays. The next meeting of the Board will be held Wednesday, January 8, 2020 at 9:30 a.m.
- c. Adjournment- Motion to adjourn was made by Thomas, Sandy seconds, passed unanimously. Meeting adjourned by Craig at 10:28 a.m.